



InsightChef Pro

It answers the questions a Chef doesn't even ask.

CUSTOMER ENABLEMENT GUIDE

Start Here & Quick Start

A clear first hour with the V2.0 DIY Chef workbook.

RELEASE InsightChef Pro V2.0 DIY Chef Release

PUBLISHED August 28, 2026

DOCUMENT ICP-V2-00

SUPPORT chef@InsightChefPro.com

THE SHORT VERSION Use one active workbook, enter only your business facts in yellow/input cells, and let the governed buttons post the history.

Your first 20 minutes

1. Open the workbook in Windows desktop Excel. Choose Enable Editing and Enable Content only when the file came from your trusted InsightChef Pro download.
2. Wait for the Splash screen to finish. Open Command Center, then Settings.
3. Enter your company settings, local tax rates, active vendors, and storage locations. Save the workbook.
4. Return to Command Center. Open Receive Invoice when you are ready to enter the first real vendor invoice.
5. For each vendor item, answer the one-time first-use prompts. The saved vendor-item profile will fill the same pack information on later receipts.
6. After posting real activity, use Receiving History, Inventory, dashboards, and reports to review the result.

What is ready in this release

Area	What you can do now
Receiving	Enter and reconcile invoices, capture freight/fuel/other charges, store first-use pack profiles, and post searchable history.
Ingredients	Start from a broad culinary catalog with benchmark costs. Actual receipt costs update the working cost basis.

Area	What you can do now
Recipes	Build, cost, validate, save, load, and recalculate recipes.
Plate Builder	Combine prepared recipes and direct ingredients into a costed, versioned plate.
Cocktail Builder	Load a verified cocktail template, select stocked bottles/ingredients, cost it, and send the draft to Recipe Builder.
Daily operations	Plan production, post actual production, count inventory, record waste, enter sales, and capture labor.
Management	Use purchasing, inventory usage, menu engineering, analytics, dashboards, alerts, and printable reports.

Clean release state

- Customer settings, vendor profiles, first-use pack profiles, and operating ledgers begin clean.
- Benchmark ingredient costs remain so recipes can be explored before the first receipt; actual receiving updates cost information.
- First-use prompts are intentionally available because no customer-specific vendor pack profile is preloaded.
- Plate Builder and Cocktail Builder are included, and Recipe Save is available.

DO NOT Rename worksheets, unhide internal sheets, edit formulas or VBA, type into generated IDs, or keep multiple workbook copies open at the same time.

Choose the guide that matches the job

If you are...	Open...
Installing	01 Installation & First Launch
Learning the full workflow	02 Operator Guide
Receiving an invoice	03 Receiving, First Use & Pack Intelligence
Building recipes or menu items	04 Recipe, Plate & Cocktail Builder
Running the kitchen each day	05 Daily Operations
Reviewing results or backing up	06 Reports, Backup & Admin
Verifying a new copy	08 Acceptance Checklist
Solving an error	09 Support & Troubleshooting